

Intramural Research Scholars Program
Office of Intramural Research (OIR)

Nomination Coversheet

Applicant Name: _____ **IC:** _____

The application will include the following materials [*in pdf format, one pdf is preferred*], submitted by the Scientific Director on behalf of the applicant:

1. The candidate's CV/Biosketch, including a list of publications, mentoring and leadership activities, awards, etc.
2. A diversity statement (up to one-page). Include evidence of any direct involvement in mentoring and commitment to diversity through outreach activities for women and persons from other groups which are underrepresented in biomedical research.
3. A maximum one-page proposal titled "Research Goals" (i.e., the research the candidate hopes to perform at NIH). If currently in a post-doctoral position, explain how the work will be independent of the current advisor.
4. A maximum one-page statement titled "Long-term Research Vision" (i.e., what the candidate hopes to achieve for her/himself, their field, and society).
5. Three professional letters of references.
6. Career development plan co-signed by the primary mentor.
7. Description of the [Budget Plan](#) (*Word Document*), including one-time request for OIR start-up fund (up to \$100k), completed by the Scientific Director.
8. (*Optional*) Applicants may include an appendix (up to one page) describing how the restrictions caused by the COVID-19 pandemic affected their productivity.

Principal Investigator (PI) Sponsor

Name: _____

Title: _____

Signature: _____

Date: _____

Mentor(s) (if different than PI Sponsor – add additional names, as needed)

Name: _____

Title/Affiliation: _____

Signature: _____

Date: _____

Name: _____

Title/Affiliation: _____

Signature: _____

Date: _____

Scientific Director

Name: _____

Institute/Center: _____

Signature: _____

Date: _____

Administrative Officer (AO) for the IRS investigator

Name: _____