

## NIH Office of Intramural Research (OIR)

### Staff Clinician Professional Level Review

#### *Evaluation Form for Submitted Packages*

**Applicant's Name:**

**Position Summary: Associate Research Physician**

Staff Clinicians approved for the level “Associate Research Physician” are individuals who have demonstrated a commitment to excellence in clinical practice, clinical research and/or education and who possess the ability to integrate teaching and scholarship on an ongoing basis into the practice or learning of medicine and science. At this level, the physician is expected to have taken on leadership roles in the IRP, be knowledgeable in the development and conduct of clinical research trials as demonstrated through a successful track record of implementing trials or completed training in areas related to human subjects research and be active in the professional community. The position is envisioned as equivalent to an ‘Associate Professor’ in the academic ‘Clinical Track’ and/or ‘Clinician Educator Track’ in outside academic medical centers.

CHECK LIST	SUBMITTED
Memo detailing the Associate Research Physician criteria which are met, stating percent FTE (must be 50% or greater), and attesting that at least one reference letter (of total three required) is from a non-collaborator and that all reference letters are written by individuals of equal or higher academic rank (or equivalent in industry and government, etc.) to the nominated title.	
CV with bibliography	
One letter of reference from a non-collaborator. (NOTE: A collaborator is one who has made an intellectual contribution regarding the planning and conduct of experiments, clinical trials or original research publications within the last five years, with the exception of one who has merely shared reagents, patient samples, or whose name appeared on a common publication only as a result of consortia participation). The referees must be of equal or higher academic standing as the requested title designation, e.g., ‘Associate Professor’ in the academic ‘Clinical Track’ and/or ‘Clinician Educator Track’ in outside academic medical centers. Letters must be solicited by the IC.	

<b>FACTORS TO CONSIDER (NOT ALL MANDATORY)</b>	<b>MET</b>	<b>NOT MET</b>
Significant role(s) within a quality clinical research program		
Delivery of quality patient care with attention to patient safety over an extended period of time to protocol participants as an Attending Physician or through a consult or diagnostic service		
Serving as a resource on the conduct of human subject research trials, including service on an Institutional Review Board (IRB), Data and Safety Monitoring Board (DSMB), or service as a voting member of search committees		
Major role(s) in the development and execution of multiple high quality clinical research protocols		
Leadership role(s) in the IC or NIH (e.g., IC Protocol Concept Reviewer, service on IC national search committees or other taskforces/ committees)		
Significant role(s) in the professional community activities such as national meetings, professional organizations, and extramural collaborations		
Major role(s) in the training and mentoring of clinical staff		
Scholarly achievements in scientific publication		
Receipt of NIH or IC award(s)		
Additional exceptional factors that are added by and reflect the special character of the IC with the approval of the DDICR		

***Evaluation***

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**Approved:**

**Not Approved:**

**Comments** *(Required if Not Approved):*

**Reviewer Name:**

**IC:**

**Date:**